1. **Application Summary**
2. Please read the Stroke Foundation Research Grant Application Guide and then complete this application form. Questions marked with an asterisk (\*) indicate an eligibility condition.

|  |  |
| --- | --- |
| 1. **Principal Investigator (Applicant) Name:** |  |
| 1. **Principal Investigator Email:** |  |
| **Research Focus:** | Research to further primary and/or secondary stroke prevention. Proposals involving partnerships and improved access to evidence-based health care, including integrative health care, are encouraged. |
| 1. **Research Project Title:** |  |
| 1. **Funding requested:** (Up to a maximum value of $100,000 excluding GST) | 1. $ |
| 1. **\*Administering Institution:** |  |
| 1. **\*Contact Person for Administering Institution:** (Not the Principal Investigator.) |  |
| 1. **Contact’s Email Address:** |  |
| 1. **Administering Institution Physical Address:** |  |
| 1. **Administering Institution ABN:** |  |

**Section 1: Project Summary**

1. **1.1. Is this study part of a project for a tertiary qualification?**
2. Yes  No
3. *If yes, please state the qualification, the university, when the enrolment commenced and whether part time or full time.*

|  |
| --- |
|  |

1. **1.2. Has ethical approval for this project been obtained/applied for?**Please provide written confirmation when available.
2. Yes  No
3. **\*1.3. Project Aim**
4. In no more than **200 words**, outline the research question, the gap that this research aims to address and methodology.

|  |
| --- |
|  |

1. \_/200 words
2. **\*1.4. Relevance and significance to the research focus**
3. In no more than **200 words**, how does the project directly address the research focus as specified by this scheme? Include the project’s significance to the study’s target groups and the wider stroke population and/or community.

*Note to Applicant: An eligible or ineligible decision for this criterion is based on this response.*

|  |
| --- |
|  |

1. \_/200 words
2. *Note to Reviewers: Refer to details provided at 2.6 ‘Inclusion and Exclusion Criteria Justification’ for assessment of the relevance of the proposal to the wider stroke population and/or community.*
3. **\*1.5. Engagement of people with lived experience and/or community**

**a)** Have you completed our module on [working effectively with people with lived experience](https://informme.org.au/learning-modules/working-effectively-with-people-with-lived-experience-to-design-conduct-and-promote-stroke-research)?

1. Yes  No

**b)** In no more than **200 words,** describe the extent that people with lived experience and/or community have been engaged in your study design and/or their role(s) in the ongoing conduct of the research.

|  |
| --- |
|  |

1. \_/200 words
2. **\*1.6. Have you applied for or received funding for this project elsewhere?**
3. Yes  No
4. *If yes, please provide detail on the amount and timeframe of funding requested or received and the expected or actual date of this outcome.*

|  |
| --- |
|  |

1. **1.7. Expected outputs**
2. **a)** In no more than **200 words**, outline the project’s expected outputs.

|  |
| --- |
|  |

1. \_/200 words
2. **b)** Does your research plan involve producing a tangible resource or product?
3. Yes  No
4. *If yes, describe the plans for where the resource or product will be housed/made available, in no more than 4 lines.*

|  |
| --- |
|  |

1. **1.8. Recruitment strategy and contingency plans**
2. Describe in no more than **200 words** your recruitment strategy and contingency plans to ensure that recruitment and project completion occurs within the grant period.

|  |
| --- |
|  |

1. \_/200 words

**1.9. How did you hear about Stroke Foundation’s grant round?***(This information will help to inform promotion channels for future rounds.)*

|  |
| --- |
|  |

1. **Section 2: Research Plan**
2. ***\*Section 2 can be no longer than 6 pages in length in size 11 Arial.*** *Applications where this section exceeds this limit will be deemed ineligible.* *In this project outline, please ensure that you focus on outlining the Methods and Analysis of the research project.*

|  |
| --- |
| 1. **2.1. Background:** |
|  |

|  |
| --- |
| 1. **2.2. Significance:** |
|  |

|  |
| --- |
| 1. **2.3. Research aims and Hypotheses:** |
|  |

|  |
| --- |
| 1. **2.4. Methods:** |
|  |

|  |
| --- |
| 1. **2.5. Sample Size Justification and Statistical Analysis:** |
|  |

|  |
| --- |
| 1. **2.6. Inclusion and Exclusion Criteria Justification:** Provide brief details on consideration of, and methods for, inclusion across diverse groups, including priority populations relevant to the study, and/or people who face barriers to equitable inclusion or access (e.g., people who have difficulty with language). |
|  |

1. **Section 3: Research Team**
2. **3.1. List up to ten (10) Chief Investigators in the research team.** (Delete unused boxes where applicable.)

|  |  |  |
| --- | --- | --- |
| 1. **Role** | 1. **[Title] [First name] [Surname]** | 1. **[Department], [School], [Organisation]** |
| 1. **Principal Investigator** |  |  |
| 1. **CI B** |  |  |
| 1. **CI C** |  |  |
| 1. **CI D** |  |  |
| 1. **CI E** |  |  |
| 1. **CI F** |  |  |
| 1. **CI G** |  |  |
| 1. **CI H** |  |  |
| 1. **CI I** |  |  |
| 1. **CI J** |  |  |

1. **3.2. Principal and Chief Investigators track record summary**
2. Provide a track record summary for the PI and up to 3 Chief Investigators that is relevant to this application and relative to opportunity and career stage. Include the top 5 publications in the last 5 years\* (2020 to 2025) relevant to this application. Also include the following statement for each CI: **In the last 5 years, xx articles were ISI-indexed and cited xx times, leading to average citations per item of xx.** It is recommended that mentoring arrangements for all early career researchers are included. For the PI and each of up to 3 Chief Investigators, up to 2 pages in length is allowable. (Delete unused boxes where applicable.) *\*If there is a career disruption, the PI/CI may include the Top 5 publications relative to the last 5 FTE years and provide details in the career disruption table.*

|  |
| --- |
| 1. **Principal Investigator: PI Track Record and Top 5 publications (up to 2 pages in length)** |
|  |

|  |
| --- |
| 1. **Chief Investigator: CI Track Record and Top 5 publications (up to 2 pages in length)** |
|  |

|  |
| --- |
| 1. **Chief Investigator: CI Track Record and Top 5 publications (up to 2 pages in length)** |
|  |

|  |
| --- |
| 1. **Chief Investigator: CI Track Record and Top 5 publications (up to 2 pages in length)** |
|  |

**3.3. Research Team track record statement**

1. Provide an overall research team track record statement of up to 1 page in length. This may include a list of **five** publications in total, produced by the Investigators in the last 5 years\* (2020 to 2025) that are most relevant to the application. You may also add up to two lines for each publication to explain relevance and alignment with this grant. It is recommended that mentoring arrangements for all early career researchers are included. *\*If there is a career disruption, the PI/CI may include the Top 5 publications relative to the last 5 FTE years and provide details in the career disruption table.*

|  |
| --- |
| 1. **Research Team track record statement (up to 1 page in length)** |
|  |

**Optional: Career Disruption Table** *(to demonstrate the PI/CI’s track record* *relative to opportunity and career stage. Add for each PI/CI if relevant, and insert more rows as needed.)*

|  |  |  |  |
| --- | --- | --- | --- |
| 1. **Career disruptions / key appointments** | **Start date** | 1. **End date** | 1. **Effective FTE** |
|  |  |  |  |
| 1. **Total FTE research experience** |  |  |  |

1. *\*If this table applies, the PI/CI should provide a brief explanation no longer than 100 words of the impact this had on their research, including additional research outputs that would be considered within the FTE equivalent.*

|  |
| --- |
|  |

1. \_/100 words

**Section 4: Project Timeline & Project Budget**

|  |
| --- |
| 1. **\*4.1. Provide the Project Timeline in relation to the Grant Period (effective two years from the start of the award year (i.e., 1 January 2026 to 31 December 2027).** Your response may include a table, image or text. The timepoints for project commencement and completion (with final reporting due 26 February 2028) must be clearly shown. |
|  |

**\*4.2 Project Budget**

Please note: A maximum of $100,000 in total over two (2) years can be requested for this Grant. Funding will be released annually and according to yearly budgets, conditional to no more than 70% budgeted in any one year. Financial acquittals are required annually in line with yearly project budgets.

|  |  |
| --- | --- |
| **Year 1 Project Budget – Items requested:**   1. *(Personnel, lived experience remuneration, direct research costs, equipment, travel related to data collection, consumables).* 2. Please add a new line for each item requested. | 1. **Amount requested** 2. **(ex GST)** |
|  |  |
|  |  |
|  |  |
| 1. **Year 1 Project Budget Total:** | 1. **$** |
| **Year 2 Project Budget – Items requested:**   1. *(Personnel, lived experience remuneration, direct research costs, equipment, travel related to data collection, consumables).* 2. Please add a new line for each item requested. | 1. **Amount requested** 2. **(ex GST)** |
|  |  |
|  |  |
|  |  |
| 1. **Year 2 Project Budget Total:** | 1. **$** |
| 1. **Overall Total (Years 1 & 2):** | 1. **$** |

|  |
| --- |
| 1. **\*4.3. Project Budget Justification:** 2. Provide justification for the particular item requested. This must align with the proposed aims and timeline of the study and be fully justified. |
|  |

**Section 5: References**

|  |
| --- |
| 1. Record any references made within the Summary and Research Plan (Sections 1 and 2): |
|  |

1. **\*Section 6: Certifications**
2. **Certification by Principal Investigator**
3. I certify that to the best of my knowledge the details provided in this application form and in any supporting documentation are true and complete.
4. I certify that I meet all the eligibility criteria for a Principal Investigator as outlined in the Stroke Foundation Research Grant Application Guide.

|  |  |  |
| --- | --- | --- |
| 1. **Name of Principal Investigator** | 1. **Signature of Principal Investigator** | 1. **Date** |
|  |  | 1. Click or tap to enter a date. |

1. **Certification by the Head of Department in the Administering Institution/research body**
2. I certify that:

* I am prepared to have the project carried out in my institution under the circumstances set out by the applicant/s;
* To the best of my knowledge all details on this application form are true and complete;
* The amount of time which the investigator/s will be devoting to the project is appropriate to existing workloads;
* This institution supports this application and if successful it will provide basic infrastructure for the project;
* The project can be accommodated within the general facilities in this institution and that sufficient working and office space is available for any proposed additional staff.

|  |  |
| --- | --- |
| 1. **Name of Head of Department** | 1. **Position** |
|  |  |
| 1. **Signature of Head of Department** | 1. **Date** |
|  | 1. Click or tap to enter a date. |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **#** | **Application component** | **Section** | **Principal Investigator**  **check** | **Research Office**  **check** |
|  | Application Summary table completed and institutional contact is not the Principal Investigator. | Application Summary |  |  |
|  | The proposal clearly and directly addresses the grant scheme’s specified research focus. | 1.4 |  |  |
|  | The proposal demonstrates engagement and recognition of people with lived experience and/or community during the research process (study design and/or ongoing conduct of the research). The applicant has completed the required e-learning module. | 1.5 |  |  |
|  | Grant funding criterion is met. The proposal does not have existing significant funding. | 1.6 |  |  |
|  | The project timeline does not exceed the grant period. | 4.1 |  |  |
|  | The project budget is justified, includes lived experience remuneration and does not include ineligible costs (i.e., infrastructure, indirect costs). | 4.2, 4.3 |  |  |
|  | The application adheres to the limits imposed within each Section. | All |  |  |
|  | The application template has not been modified. | All |  |  |
|  | The Certification page is fully signed and dated. | 6 |  |  |
| **Name:** | | |  |  |
| **Date:** | | | Click or tap to enter a date. | Click or tap to enter a date. |

Note: This checklist is strongly encouraged, but not required, to be completed prior to submission.